



National Certificate Generic Management

NQF:	Level 5
SAQA ID:	59201
DOL:	23Q23007329125
Credits:	163
Duration:	12 months

Purpose of Qualification:

A person acquiring this qualification will be able to manage first line managers in an organisational entity. First line managers may include team leaders, supervisors, junior managers, section heads and foremen. The focus of this qualification is to enable learners to develop competence in a range of knowledge, skills, attitudes and values.

Programme Outline:

The Curriculum is aligned to the National Certificate in Generic Management with a total credit value of 163 credits. The programme consists of –

Fundamentals	:49credits
Core	:78 credits
Electives	:35 credits

which may vary based on the individual or company's needs and is available in credit skill blocks. The programme is presented by way of lectures, group discussions, case studies and role plays at NQF Level 5

Admission Requirements

- Matric with Exemption or NQF level 4 Equivalent.

Learning Outcomes:

- Initiate, develop, implement and evaluate operational strategies, projects and action plans so as to improve the effectiveness of the unit.
- Monitor and measure performance and apply continuous or innovative improvement interventions in the unit.
- Lead and manage a team of first line managers to enhance individual, team and unit effectiveness.
- Build relationships with superiors and with stakeholders across the value chain.
- Apply the principles of risk, financial and knowledge management and business ethics within internal and external regulatory

frameworks

Assessment Structure

To complete the programme successfully, and be awarded a certificate, learners must be found competent in all aspects of the summative assessment according to requirements listed in the relevant student handbook.

Assessment is both Formative and Summative which includes:

- Individual/ group activities; and tasks
- Summative Assessments

